

SYDNEY ANTIQUE MACHINERY CLUB INC.
2018 MODEL & HOBBY SHOW EXHIBITOR INFORMATION

DATES & TIMES	Rally opening times, please confirm hall open time when setting up Saturday 15 th September 8.00am – 4.00pm, Hall opens 9.00am Sunday 16 th September 8.00am - 3.00pm, Hall opens 9.00am
VENUE	Philip Charley Pavilion, Hawkesbury Showground Racecourse Road Clarendon
STANDS FEE	Traders and preservation groups etc. selling goods - \$30.00 per day for indoor stands. Commercial indoor stands not selling \$20 per day. NOTE: Refunds at discretion of the organisers, no refunds for less than 1 week's notice of cancellation. Non-commercial, charity and display only stands free. Payments can be made by cheque to "SAMCI"
APPLICATIONS	All applications are to be on the forms provided. Acceptance is at the discretion of the organisers. Closing date is 30^h August 2018. Late applications will only be considered if a vacancy occurs.
STAND SIZE	The requested stand size is the Total area required and is to include the display, operator area, crowd control barriers etc.
POWER	All stands have power available. If you need power you should bring tagged leads. No leads are to cross public aisles.
SET UP TIMES	Friday 2,00pm to 7.00pm or Saturday 7.00am to 8.45am. All stands must be ready by 8.50am Saturday. The hall has vehicular access, please unload and remove vehicle prior to setting up. One week notice required for any cancellations. It would be appreciated if exhibitors having difficulty attending on the day would call.
PRESENTATION	All exhibits to be covered to floor level with clean material. Storage containers to be concealed from public view. All signage to be professional or computer generated. Stand holders to provide any required lighting. Dividers, walls etc. are allowed but no roof, shade shelters etc. Workers to be neatly attired and wearing enclosed footwear. NOTE: our visitors have expressed a preference for displays with action e.g. Demonstrations, working displays / models and audio – visual presentations. Any exhibitor with special requirements please contact the organisers before the event.
SECURITY	Security wrist bands must be worn at all times and are required to obtain entry to the grounds on show days. The pavilion will be locked and alarmed at night however no responsibility can be accepted for property left overnight.

INSURANCE	If you have Public Liability Insurance please supply a Certificate of Currency with your application. (Please send updated form if renewed before event). SAMCI can cover uninsured persons.
PERMITS & LICENCES	Some exhibitors such as food providers and those with weapons may require permits or licences. It is the exhibitor's responsibility to ensure they have the necessary authority to be part of the show. Please Note: The Showground is an alcohol free area, and dogs are not permitted (except registered companion dogs).
MEALS	A range of food options is available throughout the grounds at exhibitor's expense.
SATURDAY DINNER	A Saturday Rally Dinner will be available but tickets must be prepaid. \$25.00 per adult.
TEA /COFFEE	Will be available approx. 8.00am to close in the Exhibitors' marquee free of charge. There will be a donation box if you are able to assist in covering costs, all donations are greatly appreciated. Soft drinks, ice creams, coffee and other options are available from vendors throughout the grounds at exhibitor's expense..
ENTRY	Exhibitors enter by gate 1. Please exit by gate 4. Please show your exhibitor wristband to gatekeepers.
TRAILERS	An area has been set aside for parking trailers. We will direct you on the day. It is your responsibility to secure the trailers, we recommend disabling / locking the trailer so it can't be moved.
CAR PARKING	A dedicated area has been allocated to Exhibitors, please follow directions of the gate keepers. No parking on roadways or other areas around the hall.
RUBBISH	No boxes and other large items are to be placed in wheelie bins. Please assist by placing boxes and other large items neatly beside bins.
ACCOMMODATION	For accommodation and other visitor information contact Tourist Information Centre at 1300 362 874 or (02) 4578 0233.
CAMPING	Camping is available within the showground – cost for a powered site is \$10.00 per night. Please contact us for details.
ASSISTANCE / INFORMATION	Should you need any help please see any of the Hobby Show volunteers.

The information contained in this document is correct at time of preparation. For the most recent information visit our website or contact the organisers.

For additional information please contact
Model & Hobby Coordinator: Kathy Bartolo
on 0420 318 080, or email:
samcmodelandhobby@hotmail.com

Additional Forms may be downloaded
from: sydneyantiquemachineryclub.com